



ARTICLE I – NAME

Section 1. The name of the organization shall be Idaho DECA Inc., and may do business as Idaho DECA.

ARTICLE II – PURPOSE AND MISSION

Section 1. Idaho DECA prepares emerging leaders and entrepreneurs for careers in marketing, finance, hospitality, and management in high schools and colleges around Idaho.

Section 2. Idaho DECA integrates into classroom instruction, applies learning, connects to business, and promotes competition. Idaho DECA prepares the next generation to be academically prepared, community oriented, professionally responsible, experienced leaders. Idaho DECA values competence, innovation, integrity, and teamwork.

ARTICLE III – ORGANIZATION

Section 1. The organization shall be composed of two divisions, a collegiate division and a high school division, and one affiliate, the Idaho Business Education Association. Each division shall be composed of local chapters within the state of Idaho.

ARTICLE IV – MEMBERSHIP

Section 1. Each chapter shall be composed of student, advisor, alumni, and professional members.

Section 2. The Idaho Business Education Association may partner with, and provide professional development to, the advisor members of both divisions.

ARTICLE V – CHARTER

Section 1. The Idaho Division of Career Technical Education holds the charter for the Idaho Association of the High School Division of DECA and the Idaho Association of Collegiate DECA. The charter holder is the supreme legal authority for the organization, and precedes the authority of this constitution.

Section 2. The day-to-day operations of the organization shall be directed and managed by a designated state advisor and state manager. The state advisor and state manager shall each be appointed by, and serve at the pleasure of, the charter holder, who shall also determine their duties and provide for their compensation. The state advisor and state manager shall act on behalf, and wield the authority, of the charter holder.

Section 3. The state advisor shall serve as the official DECA Inc. Representative for the Idaho Association of the High School Division of DECA and the state manager shall serve as the official DECA Inc. Representative for the Idaho Association of Collegiate DECA, as defined by DECA Incorporated.

Section 4. The state advisor and state manager shall both serve as the chartered association advisors for both the Idaho Association of the High School Division of DECA and the Idaho Association of Collegiate DECA, as defined by DECA Incorporated.

ARTICLE VI – GOVERNANCE

Section 1. The board of directors shall be responsible for representing the various stakeholders of the organization, ensuring collaboration and inclusion between them, and providing the charter holder advice and recommendations on the direction and operation of the organization.

Section 2. The board of directors shall consist of:

- The state advisor (non-voting)
- The state manager (non-voting)
- The state president of the high school division
- The president of the Idaho Business Education Association
- An advisor member of the collegiate division
- An advisor member of the high school division, from the Northern Area
- An advisor member of the high school division, from the Southern Area
- An alumni member
- A professional member

Section 3. With the advice and consent of the board of directors, the charter holder shall appoint the chair of the board of directors. The chair shall preside over the board of directors and review monthly, and as-needed, the financial activities of the organization.

Section 4. The charter holder shall appoint the secretary of the board of directors. The secretary shall manage the records of the board of directors.

Section 5. The advisor members of the board of director shall be elected from among and by the constituent chapter advisors of each division, and of each area for the high school division. The term of office shall be two years and may be renewed consecutively and indefinitely.

Section 6. The alumni and professional members of the board of directors shall be appointed by the board of directors. The term of office shall be two years and may be renewed consecutively and indefinitely.

Section 7. The board of directors shall meet, at minimum, in September, December, March, and June of each fiscal year. Members present at each meeting shall constitute a quorum for business transactions to take place and motions to pass.

Section 8. Each voting member of the board of directors shall contribute to the fundraising and partnership efforts of the organization.

ARTICLE VII – BRANDING GUIDELINES

Section 1. Use of organization logos, names, and other copyrighted, trademarked, or intellectual brand property must be used with the approval of the charter holder and must follow the branding guidelines adopted by the organization and by DECA Incorporated.



ARTICLE VIII – FINANCES

Section 1. The fiscal year of the organization shall be from July 1 through June 30. Upon completion of each fiscal year, the organization shall report its financial information to DECA Incorporated, in such manner as they shall determine, to be included in their group tax filing.

Section 2. The charter holder shall present an annual budget for each fiscal year to the board of directors for their advice and consent.

Section 3. The organization shall follow, and the board of directors shall review, the policies and procedures established by the Idaho Division of Career Technical Education CTSO Fiscal Guide.

ARTICLE IX – MEETINGS

Section 1. Each year, the organization shall hold a State Career Development Conference, which shall include the annual business meeting of the organization. Members present at the annual business meeting shall constitute a quorum for business transactions to take place and motions to pass.

ARTICLE X – VOTING DELEGATES

Section 1. Chapter advisors shall constitute the voting delegates of the organization. Each voting delegate shall have one vote.

ARTICLE XI – AMENDMENTS

Section 1. To amend this constitution, the proposed amendment must be presented in writing to the board of directors at least sixty (60) days prior to the annual business meeting. Upon a simple majority vote of approval by the board of directors, the proposed amendment must be presented in writing to each chapter at least thirty (30) days prior to the annual business meeting. This constitution may then be amended by a simple majority vote of approval by the voting delegates present at the annual business meeting.

ARTICLE XII – RULES, REGULATIONS, AND BYLAWS

Section 1. Rules, regulations, and bylaws, as are deemed necessary in the proper conduct of each division of this organization, shall be adopted by the board of directors. No rules, regulations, or bylaws shall be adopted which are contrary to this constitution.

ARTICLE I – NAME

Section 1. The name of this division shall be the Collegiate Division of Idaho DECA, but may do business as Idaho Collegiate DECA or the Idaho Association of Collegiate DECA.

ARTICLE II – ORGANIZATION

Section 1. The Idaho Association of Collegiate DECA is associated with the organization of DECA Incorporated, and will not operate in violation of the Bylaws for DECA Inc., the Constitution for DECA, nor the Bylaws for the Collegiate Division of DECA.

ARTICLE III – MEMBERSHIP

Section 1. Each Idaho institution of postsecondary education shall be entitled to one chapter in the division. Chapters must pay dues as determined by DECA Incorporated and the charter holder. Discretion for the formation or dissolution of chapters is retained by the charter holder.

Section 2. The Idaho Association of Collegiate DECA is open to all public and private institutions.

Section 3. Active members of the division shall consist of students who are enrolled at an Idaho institution of postsecondary education with a participating chapter. Students who are enrolled at an institution without a participating chapter may become an at-large member of the division.

Section 4. A participating chapter that has active student members may further grant membership to chapter advisors, alumni, and professionals, who shall also be active members of the division.

ARTICLE IV – AMENDMENTS

Section 1. To amend these bylaws, the proposed amendment must be presented in writing to the board of directors at least thirty (30) days prior to a regular board meeting. These bylaws may then be amended by a simple majority vote of approval by the board of directors present at the regular board meeting.

ARTICLE I – NAME

Section 1. The name of this division shall be the High School Division of Idaho DECA, but may do business as the Idaho Association of the High School Division of DECA.

ARTICLE II – ORGANIZATION

Section 1. The Idaho Association of the High School Division of DECA is associated with the organization of DECA Incorporated, and will not operate in violation of the Bylaws for DECA Inc., the Constitution for DECA, nor the Bylaws for the High School Division of DECA.

Section 2. The division shall be divided into areas for organizational purposes, a Northern Area and a Southern Area. The charter holder shall be responsible for the oversight and planning of any areawide events. Discretion for all competition-related decisions is retained by the charter holder.

ARTICLE III – MEMBERSHIP

Section 1. Each Idaho high school participating in a program of marketing, finance, hospitality, management, or entrepreneurship, as approved by the Idaho Division of Career Technical Education, shall be entitled to one chapter in the division. Chapters must pay dues as determined by DECA Incorporated and the charter holder. Discretion for the formation or dissolution of chapters is retained by the Idaho Division of Career Technical Education.

Section 2. The Idaho Association of the High School Division of DECA is open to all public, charter, and private institutions as long as there is an approved CTE Business and or Marketing program at the school and there is a certified business and or marketing teacher as the advisor.

Section 3. Active members of the high division shall consist of students who are enrolled at an Idaho high school with a participating chapter. In order to be a member of Idaho DECA, Idaho students must be enrolled or have been enrolled in a CTE approved business or marketing class at the high school.

Section 4. A participating chapter that has active student members may further grant membership to chapter advisors, alumni, and professionals, who shall also be active members of the division.

ARTICLE IV – STATE OFFICER TEAM

Section 1. The state officer team shall be responsible for representing the student members of the division, assist in the overall management of the division at the discretion of the charter holder, and shall develop and implement an annual program of leadership.

In order to be considered to run for a state officer position, students must have been or are currently enrolled in an approved CTE Business and Marketing program. Students must have taken at least 1 business and or marketing course while in high school.

Section 2. The charter holder shall appoint, or provide for the election of, the members of the state officer team. The state officer team shall consist of up to six (6) members, and shall include the positions of:

- State president
- Vice president of career development
- Vice president of finance
- Vice president of hospitality
- Vice president of leadership
- Vice president of marketing

Section 3. The state officer team shall meet, at minimum, monthly.

Section 4. Each member of the state officer team shall contribute to the fundraising and partnership efforts of the organization.

Section 5. No more than 2 members of the same chapter may run for a state officer position.

ARTICLE V – AMENDMENTS

Section 1. To amend these bylaws, the proposed amendment must be presented in writing to the board of directors at least thirty (30) days prior to a regular board meeting. These bylaws may then be amended by a simple majority vote of approval by the board of directors present at the regular board meeting.